

# Village of Rochester

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Reflections of  
the Past...



Visions of  
the Future

## DRIVEWAY/ CULVERT PERMIT APPLICATION

### REQUIRED INFORMATION:

Landowner:			
Address:			
Phone:		Cell:	
Email:			
Applicant/Agent:			
Address:			
Phone:		Cell:	
Email:			
Parcel #	176-03-19-:		
Road to be Accessed by Driveway:			
Type of Proposed Use: <b>(check one (1))</b>	NEW	*CHANGE of Use -	RELOCATE
Driveway Length & Width:	____ X ____ Feet Length Width	Desired Location:	(Describe how area is marked)
Existing Drive (checkmark):	Y	N	
Culvert Required:	Y	N	If yes, Diameter (INCHES)
Dates of Proposed Driveway Construction:			

It is understood and agreed that approval of this application is subject to the applicant full compliance with the Village of Rochester Driveway Ordinance (reverse side). The applicant also agrees to comply with all permit provisions, superimposed notes and drawings, which may be added by the Village Building Inspector.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Building Inspector Approval: \_\_\_\_\_ (Initial) and/or Public Works Director Approval: \_\_\_\_\_ (Initial)

Permit fee: \$25.00\* Paid (date) \_\_\_\_\_ Check# \_\_\_\_\_ or Cash (circle)

\* Plus cost of engineering review, if necessary.

**Properties located in the (previous) Town of Rochester are subject to these regulations:**

## **CHAPTER XVII DRIVEWAY CONSTRUCTION**

### **SECTION 17.00. Definition of Driveway.**

For the purpose of this Chapter, a driveway shall be defined as a private road, drive or roadway giving access from a public way, road or highway to abutting grounds.

### **SECTION 17.10. Application and Permit.**

No driveway shall be constructed or installed by a landowner or his agent without first filing an application with the Building Inspector for the Town and receiving a permit therefor. Each application must receive the approval of the Building Inspector before the permit can be issued by him. The Building Inspector shall approve the location and construction of the driveway and may direct and order grading, soil stabilization measures and/or the installation and construction of any culvert necessary for proper drainage as a condition to issuing said permit. Any driveway or installation without said permit being first obtained, or contrary to the orders and directions of the Building Inspector, shall constitute a violation of this Chapter and the Municipal Code.

### **SECTION 17.20. Requirements of Construction.**

SECTION 17.21. No driveway culvert shall be constructed and/or installed unless the same shall contain Apron End Walls to provide adequate safety and drainage to the satisfaction of the building inspector.

SECTION 17.22. Where curb and gutter are present, no landowner or his agent shall install a concrete or brick surface on any proposed driveway beyond the curb head line immediately adjacent to each side of the driveway opening of the proposed driveway.

SECTION 17.23. Where curb and gutter are not present, no landowner or his agent shall install a concrete or brick surface beyond the road right-of-way affecting the proposed driveway. In the event of the installation of a concrete or brick surface where curb and gutter are not present, the landowner or his agent shall be required to install a finished bituminous asphalt surface on any portion of the proposed driveway or driveway opening extending from the edge of the adjacent road to the edge of the road right-of-way affecting the proposed driveway.

SECTION 17.24. The building inspector may revoke any driveway permit issued hereunder by written notice at any time that he shall find that the provisions of this Chapter or any laws, orders, plans and specifications are not being complied with.

### **SECTION 17.30. Contemporaneous Construction.**

In the event any such driveway construction or installation is undertaken in conjunction and contemporaneous with any other construction on the same premises requiring a building permit hereunder, a separate driveway permit shall not be required; however, the approval of the Building Inspector as set forth in Section 17.10 above must be obtained as a condition to the issuance of said other permit.

**Properties located in the (original) Village of Rochester are subject to these regulations:**

**6.04 DRIVEWAYS .**

- a. Definition. For the purpose of this section, a driveway shall be defined as a private road, drive or roadway giving access from a public way, road or highway to abutting grounds.
- b. Application and Permit. No driveway shall be constructed or installed by a landowner or his agent without first filing an application with the Building Inspector/Zoning Administrator for the Village and receiving a permit therefore. Each application must receive the approval of the Building Inspector/Zoning Administrator before the permit can be issued by him. The Building Inspector/Zoning Administrator shall approve the location and construction of the driveway and may direct and order grading, soil stabilization measures and/or the installation and construction of any culvert necessary for proper drainage as a condition to issuing said permit. Any driveway or installation without said permit being first obtained, or contrary to the orders and directions of the Building Inspector/Zoning Administrator, shall constitute a violation of this Chapter and the Municipal Code.

c. All driveways installed, altered, changed, replaced or extended after the effective date of this Ordinance shall meet the following requirements:

1. No driveway culvert shall be constructed and/or installed unless the same shall contain Apron End Walls to provide adequate safety and drainage to the satisfaction of the Building Inspector.
2. All residential lots hereafter constructed shall, at the time of said construction, have installed thereon, at the owner's or builder's expense, a hard-surfaced, dustproof, paved driveway meeting the standards and specifications as herein provided within twelve (12) months of occupancy.
3. The driveway shall extend from the curb or, in the absence of a curb, from the street surface to a hard-surfaced, dustproof, paved off-street parking area or garage. The off-street parking area and/or garage combined shall be adequate to park the required number of vehicles, consistent with Ch. 15, s. 6.3, behind the setback line for the zoning in which the construction takes place.

(a.) Driveways and off-street parking area specifications.

Driveways and off-street parking areas shall be hard-surfaced, with dustproof paving and constructed to meet the following specifications, except as provided in Ch. 15, s. 6.04(c.)(4), and the requirements of the village engineer as to finish, slope and strength. Expansion joints shall be located as required.

- (1) Driveways.
  - (a) On street right-of-way, two (2) inches of asphalt surface course over eight (8) inches of compacted granular base.
  - (b) On private property, six (6) inches of portland cement concrete on a two (2) inch compacted granular base, or two (2) inches of asphalt surface course on a six (6) inch compacted granular base; or brick pavers over an eight (8) inch compacted granular base and one (1) inch screed layer play sand. Four (4) inch thickness of portland cement concrete will be allowed if reinforced with either fibermesh or woven wire mesh.
- (2) Off-street parking.
  - (a) On street right-of-way, six (6) inches of asphalt (four (4) inch binder course, two (2) inch surface course) on a compacted four (4) inch granular base.

(b) On private property, six (6) inches of portland cement reinforced concrete on a four (4) inch compacted granular base, or three (3) inches of asphalt (one and one-half (1 %) inch binder course, one and one-half (1 %) inch surface course), on a six (6) inch compacted granular base.

4. For all houses existing prior to the effective date of this ordinance, that have existing driveways, a hard-surfaced drive shall not be required for modifications to the driveway, with the exception that if the width of the approach is widened, then a hard-surfaced drive, consistent with this section, shall be required from the road to the property line.

5. (a.) On existing single-family residences located on interior lots where the side yard is not adequate to permit access to an off-street parking area located in back of the building setback line, such parking area adequate to park one or two automobiles may be constructed in front of the building setback line, if approved by the building inspector.

(b.) On existing single-family residences located on corner lots where the side yard or back yard is not adequate to permit access to an off-street parking area located in back of the building setback line, such parking area adequate to park one or two automobiles may be constructed in front of the building setback line at a place farthest from the intersection of the streets, if approved by the building inspector.

6. Islands between driveway openings shall be provided with a minimum of six (6) feet between all driveways and three (3) feet at all lot lines. The area between the lot line and adjacent driveway shall be a landscaped area.

7. With respect to each lot in single-family districts R-1 to R-3 inclusive only one driveway shall be permitted to exit/enter said lot from each street that directly abuts such lot on the front, rear and each side; and any driveway exiting/entering said lot from more than one street will connect with the driveway or driveways exiting/entering from any other street or streets. This provision shall only apply to driveways constructed after the effective date of this provision.

8. Openings for vehicular ingress and egress in all zoning districts, except the M-1 General Manufacturing District, shall not exceed 30 feet at the street line and 35 feet at the roadway. Openings for vehicular ingress and egress in the M-1 General Manufacturing District shall not exceed 30 feet at the street line and, at the roadway, shall not exceed the width determined by the Village Engineer.

9. Vehicular Entrances and Exits to drive-in theaters, banks and restaurants; motels; funeral homes; vehicular sales, service, washing and repair stations; or garages shall be not less than 200 feet from any pedestrian entrance or exit to a school, college, university, church, hospital, park, playground, library, public emergency shelter, or other place of public assembly.

10. The Building Inspector/Zoning Administrator may revoke any driveway permit issued hereunder by written notice at any time that he shall find that the provisions of this Chapter or any laws, orders, plans and specifications are not being complied with.

d. In the event any such driveway construction or installation is undertaken in conjunction and contemporaneous with any other construction on the same premises requiring a building permit hereunder, a separate driveway permit shall not be required; however, the approval of the Building Inspector/Zoning Administrator as set forth in Section 6.04(b) above must be obtained as a condition to the issuance of said other permit.